

PERSONAL INFORMATION **Bogdan Catalin STERIOPOL**

 Bucharest (Romania)

Sex Male | Date of birth 1986 | Nationality Romanian

PROFESSIONAL EXPERIENCE

- 11/2019–Present **Counsellor - Cabinet of Ministers**
Ministry of Education and Research, Bucharest (Romania)
- 06/2019–11/2019 **Expert - Monitoring Service**
THERMOENERGETICA Intercommunity Development Association Bucharest - Ilfov, Bucharest
- monitoring and controlling the observance of the obligations and responsibilities assumed by the operators through the public service contracts;
 - elaboration of service regulations, specifications, service supply contracts, and other local regulatory acts related to the production, transport, distribution, and supply of thermal energy;
 - monitoring of production, transport, and distribution of thermal energy based on competitiveness and economic and managerial efficiency;
 - tasks in the field of health and safety at work;
 - tasks in fire prevention and extinguishing.
- 12/2018–05/2019 **Special Officer - Critical Infrastructure Department**
TRANSELECTRICA SA / Executive, Bucharest (Romania)
- ensuring the safety and integrity of TEL objectives;
 - ensuring the fulfillment of the legal obligations in the management of emergency situations (fire protection and civil protection);
 - fulfillment, implementation/monitoring, and control of the fulfillment of the requirements of the national and European legislation regarding the protection of the national and European critical infrastructures (NCI/ ECI) at the transmission and system operator level, to ensure the NCI/ ECI protection operated by the company;
 - implementation of operational procedures for the acquisition of products, works, and services relating to critical infrastructure, safety, and emergency situations;
 - elaboration of Points of View on the observance of the regulations regarding the technical part of critical infrastructure protection by the internal documents of the Company (procedures, instructions, specifications, etc.);
 - providing the specialized interface in the relations with suppliers, consulting companies, and supervisory bodies;
 - responsibilities in the field of Emergency Management (IM) - Fire Protection and Civil Protection;
 - other obligations and measures established by the competent bodies and the management of the institution.
- 10/2017-12/2018 **Special SMSU Officer**
TRANSELECTRICA SA / Transport Branch, Bucharest (Romania)
- collecting, processing, storing, studying, and analyzing data and information related to civil protection;
 - organizing the evacuation in case of emergency;
 - training and preparation of the personnel employed in civil protection works;

- maintaining in operation the transmission-alarm systems, shelters, and personal technical means for shelter or intervention;
- management of databases resulting from the implementation of various computer application;
- other obligations and measures established by the competent bodies and the management of the institution.

09/2013–10/2017 Collaborating Editor / Sports Journalist

FANATIK MEDIA, Bucharest (Romania)

- making news / reports / interviews for various shows and on important occasions;
- analyzes and debates with important personalities from the sports environment on current topics and subjects;
- proposing the picks of the day, filming, editing news based on the main picks of the day;
- responsibility for writing articles about events considered relevant and impactful for the Romanian public according to the standards and rules established within the publication;
- documentation and selection of information in order to prepare articles, articles preparation (writing);
- observance of the established rules for editing and structure of articles;
- compliance with deadlines in all activities in the online environment;
- obtaining essential information of public interest;
- creating contacts to maintain a constant flow of information.

06/2009-09/2013 Editor

PROSPORT (Romania)

- tracking information from sports, local football;
- monitoring of other news in this field in the media;
- drafting editorials, reports, and comments based on sporting events;
- writing complete articles for the daily edition of the newspaper.

Special Correspondent 2009

Ujpest Budapest - FC Steaua Bucharest (in Budapest, Hungary)

Saint Patrick Dublin - FC Steaua Bucharest (in Dublin, Ireland)

Twente Enschede - FC Steaua Bucharest (in Twente, Netherlands)

Special Correspondent 2010;

Winter camp - in Belek, Turkey

Summer camp - in Austria

SSC Napoli – FC Steaua Bucharest (in Napoli, Italy)

Special Correspondent 2011

Special report and interview with Bogdan Stancu, Robinson Zapata, and Emanuel Culio for PROSPORT (in Istanbul, Turkey)

Special Correspondent 2012

FK Molde – FC Steaua Bucharest (in Molde, Norway)

Special Correspondent 2013

Ajax Amsterdam - FC Steaua Bucharest (in Amsterdam, The Netherlands) Special report and interview with Siem de Jong

Summer camp - in Austria

Levadia Tallinn - Pandurii Tg, Jiu (in Tallinn, Estonia)

Vardar Skopje - FC Steaua Bucharest (in Skopje, Macedonia)

02/2006–06/2009 Editor

GAZETA SPORTURILOR, Bucharest (Romania)

- tracking information from sports, local football;
- monitoring of other news in this field in the media;
- drafting editorials, reports, and comments based on sporting events;
- writing complete articles for the daily edition of the newspaper.

EDUCATION AND TRAINING

- 05/10/2018–Present **Master - National Security Information Management**
Mihai Viteazul Information Academy, Bucharest (Romania)
- 16/10/2019–18/10/2019 **Data Protection Officer**
ATC&IT Solutions, Bucharest (Romania)
GDPR course
- 27/08/2018–21/09/2018 **Civil Protection Inspector**
Training Center in the Field of Emergency Situations, Ciolpani (Romania)
- 04/06/2018–29/06/2018 **Technical Specialist with duties in the field of P.S.I.**
Training Center in the Field of Emergency Situations, Ciolpani (Romania)
- 05/03/2018 **Fundamentals of First Aid**
Work Consulting, Bucharest
- 05/03/2018–08/03/2018 **Training of staff in the field of emergency situations**
Work Consulting, Bucharest
- 09/08/2010 **Reporter**
MediaPRO, Bucharest (Romania)
- 10/2004–07/2008 **Bachelor's Degree - Economist**
Artifex University, Faculty of Marketing, Bucharest (Romania)
- 09/2000–06/2004 **Electronic Engineer**
Edmond Nicolau Technical College - Electronics and Automation, Bucharest (Romania)

PERSONAL SKILLS

Native Language Romanian

Foreign Languages	UNDERSTANDING		TALKING		WRITING
	Listening	Read	Discussion	Oral speech	
English	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic User- B1 and B2: Independent User - C1 and C2: Experienced User
Common European Framework of Reference for Languages (CEFR) - Self-Assessment Grid

Communication Skills

- ability to communicate and negotiate with staff / management staff, with staff from outside the company

Organizational/Managerial Skills

- clarity in expression, the ability to provide understanding in the communication process
- organizational spirit with special attention to detail, capacity for summarizing and analyzing
- leadership skills when the situation requires it
- resistance to stress and availability to work over the normal work schedule

Skills acquired in the workplace

- the ability to listen, to display empathy and interest;
- the ability to build a relationship or connection, maintaining adequate visual contact, cooperation, communication, and teamwork;
- creativity, perseverance, communication skills, and interpersonal relationships;
- the ability to perceive and summarize the highlights;
- creation, elaboration of strategies, and analysis;
- flexibility in work situations.

Digital Competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Security	Problem solving
Experienced User	Experienced User	Independent User	Independent User	Independent User

Digital competence - Self-Assessment Grid

Driver's License

A, B