

Europass **Curriculum Vitae**

PERSONAL INFORMATION

Nicoleta Viorica SOISUN

WORK EXPERIENCE

2006-2007 Realitatea Românească Press and Publishing House
Cashier

2007-2009 Prime Minister's Chancellery
Referee

2009-present General Secretariat of the Government
Advisor

EDUCATION AND TRAINING

2012-2014 Master studies in International Accounting
Faculty of Accounting and Management Information Systems
2005-2008 Bachelor's degree in Accounting and Management Information Systems
Faculty of Accounting and Management Information Systems, University of Economic
Studies
2001-2005 High school diploma
Dimitrie Bolintineanu Theoretical High School, Bucharest
Math-Computer Science

PERSONAL SKILLS

Mother tongue: Romanian

Other languages

	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B1	B1	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Computer skills: 2005 – Professional Skills Certificate – Computer Skills (T/C)

ADDITIONAL INFORMATION

2012-present

2009 – Certificate for attending the “NATO and EU classified information management and protection”
training course

2012 – Certificate for graduation of the “Institutional document management” training course

2013 - Certificate for graduation of the “Project manager” training course