

[Translate from Romanian Language]

<b>Personal Information</b>	
Full name	SARAGEA Constantin
Address(es)	District 3, București
Phone(s)	
E-mail(s)	
Nationality	Romanian
Date of birth	1979
Place of birth	
Gender	Male
<b>Professional experience</b>	
Period	30 June 2023 - present
Job or position held	Secretary-General of the Ministry of Energy
Main activities and responsibilities	<ul style="list-style-type: none"><li>• coordinates the proper functioning of the directorates and departments and the activities of a functional nature within the Ministry and ensures the operational liaison between the Minister and the heads of all the departments of the Ministry and the institutions and units subordinated to, coordinated by or under the authority of the Ministry, as well as the liaison with the other authorities and bodies of the public administration;</li><li>• coordinates the implementation of reforms and interventions related to Romania's National Recovery and Resilience Plan, necessary for accessing non-reimbursable external funds under the Recovery and Resilience Mechanism, to carry out the coordination and implementation of reforms and investments for which the Ministry of Energy has been designated as the coordinator of reforms and investments;</li><li>• coordinates and endorses the documents of the Directorate for Energy Efficiency;</li><li>• reviews, verifies and endorses the documents of the Directorate-General for Budget, Finance and Accounting of the Ministry of Energy;</li><li>• coordinates the process of drafting, substantiation and approval of the budget;</li><li>• coordinates the process of drafting, approval and implementation of the Annual Public Procurement Plan;</li><li>• coordinates and signs all documents drawn up by the Human Resources and Public Relations Directorate;</li><li>• approves all necessary documents (reports, orders, mandates, statements, etc.) for the Minister of Energy's external travel;</li><li>• signs, on behalf of the Minister of Energy, all documentation related to the organization of recruitment/promotion competitions for public/contractual executive positions and for public management positions within the Ministry;</li><li>• signs electronically on behalf of and for the Minister of Energy in the Civil Service Management Portal of the National Civil Servants Agency,</li></ul>

notices concerning the publication of advertisements for recruitment/promotion competitions, for executive civil service positions and for senior civil service positions within the Ministry;

- sign on behalf of and for the Minister of Energy, the request/response addresses to public institutions regarding the modification of the service/pay relationship for employees in/within the Ministry of Energy, following the approval of the requests/notes by the Minister;
- signs, on behalf of and for the Minister of Energy, the administrative acts relating to the constitution of the competition/examination committees for recruitment/promotion competitions for executive public/contractual positions and for senior public positions within the Ministry, following approval of the marks by the Minister;
- signs on behalf of and for the Minister of Energy, the list of functions for the Ministry's own apparatus, administrative acts of an individual nature and their approval reports, concerning appointment/employment, modification of the employment relationship/individual employment contract, suspension of the employment relationship/individual employment contract, termination of the employment relationship/individual employment contract, delegation of powers for management functions (when management staff are on leave/temporary incapacity for work, travel), granting of employee rights;
- signs on behalf of and for the Minister of Energy, all documentation related to the actions arising from the relations between the Ministry of Energy and the Court of Auditors, namely Notes, Minutes of Account, Objections and replies to Follow Up Missions;
- sign on behalf of and for the Minister of Energy, service, product and works contracts concluded with legal entities, whether public or private, with the exception of service, product and works contracts concluded within the framework of projects financed by the Operational Programme Administrative Capacity 2014-2020;
- coordinates and endorses all acts drawn up by the Directorate-General for Investments, Public Procurement and Internal Services;
- coordinates the procurement and implementation of the Ministry's investment plan;
- maintains ongoing communication with investors; acts as legal representative and chief authorising officer for 'Title 20 'Goods and services,' Title 70 and 71 'Capital expenditure.
- endorses the documents and acts related to the activity of the Authorisation Service of the Directorate-General for Legal Affairs and Institutional Relations;
- endorses all documents of the Directorate General for State Aid and European Funds, including those resulting from the evaluation, contracting and implementation of energy investment projects financed by the Modernisation Fund and the National Recovery and Resilience Programme;
- receives and forwards to the ministries for approval draft normative acts initiated by the ministry and ensures the approval of draft normative acts received from other initiators;
- follows-up and manages the procedures for the endorsement, approval and publication, where appropriate, of the regulatory acts approved by the Government, which have been initiated by the Ministry;
- may act as chief authorising officer during the vacancy of the office of Minister or if he/she is absolutely unable to perform his/her duties;
- monitors the preparation of the periodic reports required by the regulations in force for the Ministry and orders measures for their implementation in accordance with specific rules;
- monitors the implementation of personnel policies and compliance with human resources management principles within the Ministry;
- attends preparatory meetings of the Government;
- attends Government meetings and signs for and on behalf of the Minister on the basis of a mandate granted by order of the Minister of Energy;
- approves/issues notes, notifications in application of regulatory acts;
- collaborates with the specialist departments of the General Secretariat of the Government, with the Secretaries General of the other ministries and with representatives of local authorities;

	<ul style="list-style-type: none"> <li>ensures institutional transparency and implementation of the provisions of Law No 52/2003 on transparency in decision-making in public administration, recast, as amended; monitors the publication on the institution's website of the data provided for by Law No 544/2001 on free access to information of public interest, and its implementing rules;</li> <li>acts as chairman of the Commission for monitoring, coordination and methodological guidance of the development of the Managerial Internal Control System, within the powers delegated by the head of the institution;</li> <li>coordinates the implementation of the Integrity Plan for the implementation of the National Anti-Corruption Strategy (NACS) at institutional level;</li> <li>ensures the implementation of the methodology on corruption risk management and prevention/control measures to limit the exposure of the institution's staff to corruption risks.</li> </ul>
Name and address of employer	<b>Ministry of Energy</b> , Address: 39-41 Academiei Street, sector 1, postal code 010013
Type of business or sector	Specific activities of the <b>Secretary-General</b> within the <b>Ministry of Energy</b> .
Period	01 August 2023 - present
Job or position held	Member of the Board of Directors
Main activities and responsibilities	<ul style="list-style-type: none"> <li>establishes the company's main lines of business and development; establishes the accounting and financial control system and approves financial planning;</li> <li>appoints, revokes, terminates and ends the contracts of the directors of the company;</li> <li>supervises the work of the directors;</li> <li>prepares the annual report, organises the general meeting and implements its resolutions;</li> <li>files a petition for the opening of insolvency proceedings of the company, according to the Law no. 85/2006 on insolvency proceedings, as amended;</li> <li>approves the adoption/signing on behalf of the company of legal acts whose subject matter exceeds the amount of: <ul style="list-style-type: none"> <li>USD 50 000 000 for legal acts relating to the purchase of crude oil and the sale of the following products: Gasoline, Diesel, Jet A1 and Liquefied Petroleum Gas;</li> <li>USD 20 000 000 for legal acts other than the purchase of crude oil, i.e. the sale of products referred to in <b>(i)</b> above, including the approval of participation in the formation of companies or the increase of their share capital with a contribution exceeding this value limit.</li> </ul> </li> <li>approves the organisational structure of the company; decides on the relocation of the company's seat;</li> <li>decides on the change of the company's object of activity (except for the main field and the main activity of the company); decides on the increase of the share capital by issuing new shares, according to the law;</li> <li><b>is part of the STRATEGY COMMITTEE of ROMPETROL RAFINARE S.A. and in this capacity has the following responsibilities:</b> <ul style="list-style-type: none"> <li>provides consultation on the identification and setting of strategic objectives and initiatives</li> <li>provides guidance for the strategic planning and development process</li> <li>monitors the Company's progress against agreed strategic objectives and performance indicators (KPIs)</li> <li>analyses external risks to the opportunities for strategy implementation, including the potential impact of competitive, regulatory and economic factors</li> <li>assists the Board of Directors in fulfilling its responsibilities in the area of developing and updating the Company's overall development strategy;</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- analyses and assists the Board of Directors in the development directions of the Company;</li> <li>- reviews and endorses the company's medium- and long-term development strategy, including quantifiable strategic objectives (KPIs);</li> <li>- endorses the annual and medium-term (three-year) strategy implementation plan drawn up by the executive management;</li> <li>- monitors the implementation of strategic objectives based on agreed KPIs;</li> <li>- analyses the proposals drawn up by the executive management on the investment plan, related to the strategic proposals, for inclusion in the projection of the revenue and expenditure budget and makes recommendations;</li> <li>- endorses the investment plan related to the strategic proposals, including the implementation of the strategic objectives;</li> <li>- reviews opportunities identified by executive management for business development and makes recommendations to the Board of Directors on them;</li> <li>- develops proposals for improving and streamlining strategic, development and collaborative work;</li> <li>- develops, periodically reviews and submits for approval to the Board of Directors the following policies: <ul style="list-style-type: none"> <li>✓ The Company's dividend policy;</li> <li>✓ the Forecasting Policy.</li> <li>✓ - Both policies are published on the Company's website.</li> </ul> </li> </ul>
Name and address of employer	<b>Rompetrol Rafinare S.A.</b> , Address: 215 Năvodari Blvd, Administrative Building, Năvodari
Type of business or sector	Specific activity of the Board of Directors
Period	07 June 2022- 30 June 2023
Job or position held	Secretary-General of the Ministry of Research, Innovation and Digitisation
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• coordinates the proper functioning of the directorates and departments and the activities of a functional nature within the Ministry and ensures the operational liaison between the Minister and the heads of all the departments of the Ministry and the institutions and units subordinated to, coordinated by or under the authority of the Ministry, as well as the liaison with the other authorities and bodies of the public administration;</li> <li>• coordinates the implementation of reforms and interventions related to Romania's National Recovery and Resilience Plan, necessary for accessing non-reimbursable external funds under the Recovery and Resilience Mechanism, to carry out the coordination and implementation of reforms and investments for which the Ministry of Research, Innovation and Digitisation (MCID) has been designated as the reform and investment coordinator;</li> <li>• coordinates the work and approves the documents of the Economic Directorate of the Ministry of Research, Innovation and Digitisation; coordinates the process of drafting, substantiation and approval of the budget; coordinates the process of drafting, approval and implementation of the Annual Public Procurement Plan;</li> <li>• coordinates the procurement and implementation of the Ministry's investment plan;</li> <li>• Maintains and maintains ongoing communication with investors; acts as legal representative and principal authorising officer for Chapter 53.01 'Basic research and development research', Title 20 'Goods and services', Titles 70 and 71 'Capital expenditure', Title 55 'Other transfers', Article 55.01.48 - International support actions - External travel' (only external travel of the Minister for Research, Innovation and Digitisation).</li> <li>• acts as legal representative and principal authorising officer for all documents related to payments/commitments, appropriations, reports, orders, notes, contracts, related to Chap. 53.01 "Fundamental Research and Development Research" Title, 58 for "Externally funded non-reimbursable project" - Extreme Light Infrastructure - Nuclear Physics (ELI- NP) - Maquirele Laser,</li> </ul>

	<p>and the project "Increasing the capacity of the RDI system to respond to global challenges, Strengthening anticipatory capacity for evidence-based public policy-making" SIPOCA 592.</p> <ul style="list-style-type: none"> <li>• endorses the documents and acts related to the activity of the Regulatory Acts and Relations with Parliament Service of the Legal Affairs and Relations with Parliament Directorate, with the exception of those drawn up in relation to the MOD with the Romanian Parliament;</li> <li>• endorses the documents of the Directorate-General for Management and Coordination of the NRRP and of the Unit for the Implementation of the PSF Reforms under component C9 - Support for the Private Sector, Research, Development and Innovation,</li> <li>• signs on behalf of and for the Minister the procedural documents necessary for the processing of cases before the courts of law submitted by the Legal Service of the Directorate for Legal Affairs and Relations with Parliament,</li> <li>• signs the procedural documents for cases in which the Ministry of Research, Innovation and Digitisation is a party to the proceedings or in which it is an intervener;</li> <li>• signs the powers of attorney before the courts and judicial bodies for the legal advisers in the Legal Service representing the interests of the Ministry;</li> <li>• receives and forwards to the ministries for approval draft normative acts initiated by the ministry and ensures the approval of draft normative acts received from other initiators;</li> <li>• follows-up and manages the procedures for the endorsement, approval and publication, where appropriate, of the regulatory acts approved by the Government, which have been initiated by the Ministry;</li> <li>• may act as chief authorising officer during the vacancy of the office of Minister or if he/she is absolutely unable to perform his/her duties;</li> <li>• monitors the preparation of the periodic reports required by the regulations in force for the Ministry and orders measures for their implementation in accordance with specific rules;</li> <li>• monitors the implementation of personnel policies and compliance with human resources management principles within the Ministry;</li> <li>• takes part in preparatory meetings of the Government;</li> <li>• attends Government meetings and signs for and on behalf of the Minister on the basis of a mandate granted by order of the Minister of Research, Innovation and Digitisation;</li> <li>• approves/issues notes, notifications in application of regulatory acts; collaborates with the specialist departments of the General Secretariat of the Government, with the Secretaries General of the other ministries and with representatives of local authorities;</li> <li>• ensures institutional transparency and implementation of the provisions of Law No 52/2003 on transparency in decision-making in public administration, recast, as amended;</li> <li>• monitors the publication on the institution's website of the data provided for by Law No 544/2001 on free access to information of public interest, and its implementing rules;</li> <li>• acts as chairman of the Commission for monitoring, coordination and methodological guidance of the development of the Managerial Internal Control System, within the powers delegated by the head of the institution;</li> <li>• coordinates the implementation of the Integrity Plan for the implementation of the National Anti-Corruption Strategy (NACS) at institutional level;</li> <li>• ensures the implementation of the methodology on corruption risk management and prevention/control measures to limit the exposure of the institution's staff to corruption risks.</li> </ul>
Name and address of employer	- from June 2022 - June 2023: employer <b>Ministry of Research, Innovation and Digitisation (MCID)</b> , 21-25 Mendeleev Street, sector 1, Bucharest, Romania/ Website: <a href="https://www.research.gov.ro/">https://www.research.gov.ro/</a>
Type of business or sector	Specific activities of the <b>Secretary-General</b> within the <b>Ministry of Research, Innovation and Digitisation</b> .
Period	15 July 2022 – 14 June 2023

Job or position held	President of the Board of Directors
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• convenes the Management Board, sets the agenda, ensures that Board members are properly informed of the items on the agenda and chairs the meeting;</li> <li>• coordinates the work of the Board of Directors and reports thereon to the General Meeting of Shareholders;</li> <li>• ensures the proper functioning of the company's bodies;</li> <li>• carries out all legal steps necessary and useful for the realisation of the company's object of activity, with the exception of those reserved by law for the general meeting of shareholders;</li> <li>• represents the company in relation to the company directors;</li> <li>• approves the company's organisational chart, issues binding decisions for the company's other structures and approves the organisational regulations of the company and its branches;</li> <li>• sets the main directions for the company's activities and development;</li> <li>• establishes the accounting policies and financial control system and approves the financial planning of the company;</li> <li>• appoints and dismisses directors and determines their remuneration;</li> <li>• supervises the work of the directors;</li> <li>• prepares the annual report, organises the general meeting and implements its resolutions;</li> <li>• files a petition for the opening of insolvency proceedings of the company, according to the Law no. 85/2006 on insolvency proceedings;</li> <li>• approves the conclusion by the company of any contract or any investment, which involves the assumption of any obligation or commitment that may involve expenditure or the assumption of any other obligation by the company with a value greater than the lei equivalent of 100,000 Euro;</li> <li>• approves the sale, lease, joint venture, contribution to the share capital of a company, real estate leasing and the establishment of usufruct of the company's assets if the value of the legal act is higher than the lei equivalent of 2 thousand EUR;</li> <li>• approves the initiation, exercise, settlement or abandonment of any claim, litigation, arbitration or other proceedings involving the Company and any admission of liability by or on behalf of the Company if the amount is greater than the lei equivalent in lei of 2 thousand EUR;</li> <li>• approves any act free of charge including any sponsorships and donations offered by the company with a value between 1.000 lei and 100.000 lei (RON);</li> <li>• approves the company-wide collective labour agreement;</li> <li>• approves the company's development strategy and policies;</li> <li>• approves the opening or closing of territorial units (branches, agencies, representative offices).</li> </ul>
Name and address of employer	<b>Compania Națională "Poșta Română" - S.A.</b> , Address: Bucharest, 140 Dacia Blvd., postal code 020065, sector 2.
Type of business or sector	Specific activity of the Board of Directors
Period	August 2022- July 2023
Job or position held	Member of the Board of Directors
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• approves, on the proposal of the Scientific Council, the strategy and concrete programmes for the development of the national institute for the introduction of cutting-edge technologies and the modernisation of existing ones in line with the general strategy of its field of activity;</li> <li>• endorses proposals for changes to the organisational and functional structure of the national institute, setting up, disbanding and merging sub-units within its structure;</li> <li>• examines and approves the draft income and expenditure budget, which is submitted for approval in accordance with legal regulations;</li> <li>• reviews and approves the annual financial statements, which it submits for approval in accordance with the legal regulations and approves the management report on the activities carried out by the National Institute in the previous year;</li> <li>• reviews the achievement of the performance criteria and the quarterly reporting on the work carried out by the national institute and approves measures to carry out the work within a balanced income and expenditure budget;</li> </ul>

	<ul style="list-style-type: none"> <li>analyses, approves or, where appropriate, proposes for approval, in accordance with the legal provisions in force, the investments to be made by the national institute;</li> <li>proposes for approval the increase or decrease of the patrimony, as well as the concession or lease of some assets of the national institute's assets, according to the law;</li> <li>approves the valuation of its own assets acquired, in compliance with the legal provisions;</li> <li>approves the use of foreign currency cash;</li> <li>approves the mandate for the negotiation of the collective labour agreement;</li> <li>approves the criteria and selection boards for filling vacant posts of the national institute and endorses the final results of competitions</li> <li>approves the criteria for evaluating the professional performance of the staff employed at the national institute;</li> <li>approves the tasks, powers and responsibilities of the steering committee, on the proposal of the Director General;</li> <li>approves the Rules of Organisation and Functioning of the Scientific Council;</li> <li>approves the National Institute's Staff Regulations;</li> <li>approves the organisation, by decision of the Director General, of specialised collectives or interdisciplinary collectives of its own or in collaboration with other units in the country or abroad; exercises any other duties laid down by law.</li> </ul>
Name and address of employer	<b>National Research and Development Institute for Nonferrous and Rare Metals - I M N R</b> , Address: 102 Biruinței Blvd., Pantelimon, Ilfov County, postal code 077145, Romania
Type of business or sector	Specific activity of the Board of Directors
Period	01 June 2022 - 07 June 2022
Job or position held	General Manager
Main activities and responsibilities	<ul style="list-style-type: none"> <li>coordinates the implementation of reforms and interventions related to Romania's National Recovery and Resilience Plan, necessary for accessing non-reimbursable external funds under the Recovery and Resilience Mechanism, to carry out the coordination and implementation of reforms and investments for which the Ministry of Research, Innovation and Digitisation (MCID) has been designated as the reform and investment coordinator;</li> <li>coordinates the drafting or amendment, endorsement or approval of the regulatory acts implementing the reforms and investments of the NRRP, for which MCID has been designated as reform and investment coordinator;</li> <li>participates with the Ministry of European Investment and Projects (MIPE) in the preparation of the necessary documents and negotiations with the European Commission to amend the NRDP, where appropriate;</li> <li>coordinates the process of launching project competitions, evaluation, selection and contracting of projects related to NRDP investments for which MCID is responsible;</li> <li>maintains and maintains ongoing communication with investors;</li> <li>monitors the status of achievement for each milestone/target in compliance with the provisions of the Council Implementing Decision of 3 November 2021 approving the evaluation of the NRDP through administrative checks and on-site visits;</li> </ul>

	<ul style="list-style-type: none"> <li>ensures the verification of public procurement in accordance with the specific requirements of O.U.G. no. 124/2021, H.G. no. 209/2022 and the MIPE-MCID Financing Agreement no. 39991/06.04.2022;</li> <li>coordinates the financial and technical verification of transfer requests/requests for transfer of funds;</li> <li>ensures financial management in accordance with the specific requirements of O.U.G. no.124/2021, H.G. no. 209/2022 and MIPE-MCID Financing Agreement no. 39991/06.04.2022;</li> <li>coordinates the management of irregularities, control and recovery of debts, in accordance with the specific requirements of O.U.G. no.124/2021, H.G. no.209/2022 and MIPE-MCID Financing Agreement no. 39991/06.04.2022;</li> <li>ensures information and communication with potential beneficiaries, beneficiaries and the general public;</li> <li>maintains permanent communication with the representatives of the European Commission; collaborates with the verification, control and audit authorities in Romania and at the European Commission.</li> </ul>
--	---

Name and address of employer	- from June 2022 - June 2023: employer <b>Ministry of Research, Innovation and Digitisation (MCID)</b> , 21-25 Mendeleev Street, sector 1, Bucharest, Romania/ Website: <a href="https://www.research.gov.ro/">https://www.research.gov.ro/</a>
Type of business or sector	Specific activities of the <b>Directorate General for Management and Coordination of the PNRR</b> within the <b>Ministry of Research, Innovation and Digitisation</b> .
Period	June 2019 - May 2022
Job or position held	General Manager
Main activities and responsibilities	<ul style="list-style-type: none"> <li>ensures the methodological coordination of public procurement carried out with funds from the state budget and European funds;</li> <li>coordinates the process of initiation, selection, evaluation and award of public procurement contracts financed by European funds and funds from the state budget;</li> <li>endorses the annual procurement strategies, drawn up on the basis of the needs and priorities communicated by the other departments within the Ministry, prepared for the state budget and for each project financed by non-reimbursable financial assistance;</li> <li>endorses the procurement documents related to procurement/tendering procedures;</li> <li>signs communications on the outcome of public procurement procedures;</li> <li>coordinates the activity of procurement and implementation of the investment plan for which the Ministry is a beneficiary; maintains and maintains ongoing communication with investors; coordinates the activity of developing project proposals related to the horizontal needs of the MFE, and specific to the MA TAO financed by the TAO 2014-2020, based on the centralization of the needs received from the final beneficiaries and within the allocated budget;</li> <li>coordinates the work on the preparation and writing of applications for funding related to horizontal Technical Assistance needs projects financed from POCU 2014-2020 and POAD 2014-2020 for which MFE is a beneficiary based on the needs received from the other beneficiary structures / directorates within MFE;</li> <li>maintains permanent communication with the European Commission representatives; must be familiar with the legislation, European regulations, guidelines and eligibility rules of projects financed by European funds at the Ministry level;</li> <li>participates, whenever nominated, in the process of harmonization/adoption of international public procurement standards into national legislation;</li> <li>nominates persons from the Directorate-General under its authority to sit on various committees;</li> <li>approves, from the point of view of the specialised directorate, budgetary commitments in the field of public procurement and internal services for the performance of the Ministry's activity;</li> </ul>



	<ul style="list-style-type: none"> <li>• coordinates the implementation of contracts or framework agreements from a procedural point of view, in accordance with their provisions, in order to achieve the objectives, results, indicators and performance/execution of activities/works according to the schedules set out in the contracts;</li> <li>• coordinates the process of implementation of legal commitments and monitors, through subordinate staff, the fulfilment by contractors of the obligations assumed as a contractual party;</li> <li>• coordinates the work of fulfilling the obligations under the Grant Decision/Order and/or Procurement Contract concerning the implementation of projects managed by subordinate staff;</li> <li>• coordinates the activity of initiating legal proceedings in the event of activation of contractual clauses for suspension, termination, application of penalties, or if the Purchaser issues claims on the Financial Performance Guarantee;</li> <li>• carries out training plans and holds and organises regular training/trainings on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>• coordinates the follow-up process of the implementation of the recommendations of the audit reports for the internal activity of the Directorate-General for Public Procurement and Internal Services.</li> </ul>
--	--

Name and address of employer	- June 2019 - present: employer <b>Ministry of Investment and Projects European Projects (MIPE)</b> , Șos. Bucuresti-Ploiesti, no. 1 - 1B, Victoria Office Entrance, str. Menuetului, nr. 7, Sector 1, Bucharest / Website: <a href="http://mfe.gov.ro/">http://mfe.gov.ro/</a>
Type of business or sector	Specific activities <b>Directorate-General for Public Procurement and Internal Services</b> of the <b>Ministry of Investment and European Projects</b> .
Period	15 June 2018 - 23 November 2018 and 21 December 2018 - 20 June 2019
Job or position held	Member of the Board of Directors (Member of the Executive Board) of CNTEE Transelectrica S.A.
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• together with the other members of the Management Board, coordinates the entire activity of the Company, under the control of the Supervisory Board, within the limits granted to it by law or by the documents issued by the Supervisory Board and the General Meeting of Shareholders;</li> <li>• Together with the other members of the Board of Directors, manages the Company and approves all operations at Company level, other than those provided for by the General Meeting of Shareholders, and represents the Company in relation to third parties, including in court;</li> <li>• Coordinates the work of the entities: National Energy Dispatcher, OMEPA Metering Division, Commercial Division (including procurement activity), Energy Markets Division, Operations and Maintenance Division, Relations with Regulatory Authorities and ENTSO-E, Human Resources Division, Corporate Governance, Investor Relations and Representation Division of CNTEE Transelectrica S.A. according to the areas of competence established by the resolutions of the Board of Directors;</li> <li>• coordinated the writing activity of CNTEE Transelectrica S.A. investment projects financed by European funds through the Large Infrastructure Operational Programme (POIM 2014 - 2020);</li> <li>• Maintains and maintains ongoing communication with investors;</li> <li>• Submits annually to the General Meeting of Shareholders the report on the activity of the Company, the financial statements for the previous year, as well as the draft activity programme and the draft budget of the Company for the current year;</li> <li>• concludes legal acts with third parties in the name and on behalf of the Company, in compliance with the provisions of the Constitution;</li> <li>• Establishes the Company's strategy and development policies, including the Company's organisational chart, and establishes operational departments;</li> <li>• Carries out the approval/approval of contracts and various/operations at Company level, within the limits of competence established by the Constitution.</li> </ul>

Name and address of employer	- from June 2018 - June 2019: employer <b>CNTEE Transelectrica S.A.</b> , 2-4 Olteni Street, sector 3, postal code 030786, Bucharest Website: <a href="http://www.transelectrica.ro/">http://www.transelectrica.ro/</a>
Type of business or sector	Specific activities as a member of the Company's Board of Directors of <b>CNTEE Transelectrica S.A.</b>
Period	April 2018 - June 2018
Job or position held	General Manager
Main activities and responsibilities	<p>As Head of the Managing Authority for the 2007-2013 POAT and 2014-2020 POAT, performs the following tasks:</p> <ul style="list-style-type: none"> <li>• Ensures the efficient, effective and transparent use of the funds from which the operational programmes managed are financed;</li> <li>• Coordinates, with the support of the other structures involved, the description of management and control systems and their modifications for operational programmes managed under Annex XII of Regulation (EC) No 1828/2006, and Annex XIII of Regulation (EU) No 1303/2013;</li> <li>• Coordinates the initiation of the issuing of instructions on the implementation of the 2007-2013 OPAT and 2014-2020 OPAT in order to ensure a uniform approach and equal treatment of beneficiaries, taking into account the orders and instructions issued by the MFE as coordinator of the 2007-2013 structural instruments and ESI funds;</li> <li>• Monitors the fulfilment of the tasks related to the closure process of the operational programmes for the 2007-2013 programming period, as required by the European regulations;</li> <li>• Coordinates the development of applicant/beneficiary guidelines and their amendments for the selection of operations under the operational programmes managed;</li> <li>• Provides the view of the directorate it coordinates on the findings and recommendations made by Community and national audit bodies;</li> <li>• Ensures the participation in the Monitoring Committees meetings for the other operational programmes and formulates the position of the Managing Authority for the Technical Assistance Operational Programme in these meetings;</li> <li>• Coordinates the drafting and submission, where appropriate, in collaboration with the Directorate-General for Legal Affairs and Relations with Parliament and the Directorate-General for Programming, SMIS, System Coordination and European and International Cooperation, of legislative proposals with a view to improving the conditions for implementing the operational programmes it manages, in the light of the Directorate's activities and in accordance with DGATPE's existing competences and expertise;</li> <li>• Coordinates the provision, within the limits of its competences, of the necessary information to the Certifying and Paying Authority, the Audit Authority and the other structures of the MFE for the fulfilment of their tasks,</li> </ul>

	<p>including in collaboration with the Directorate-General for Programming, SMIS, System Coordination and European and International Cooperation to ensure an efficient and harmonious procedural framework for the implementation of structural instruments and with the Directorate for Communication to carry out information activities on structural instruments;</p> <ul style="list-style-type: none"> <li>• Coordinates the preparation for each financial year of the Management Declaration and Annual Summary for the TAO, as required by Regulation (EU) No 1303/2013;</li> <li>• Coordinates the fulfilling and maintaining the conditions for designation in accordance with Article 124 of Regulation (EU) No 1303/2013, according to the activities carried out;</li> <li>• Coordinates the work of developing action plans to remedy deficiencies identified in audit reports related to the activities carried out;</li> <li>• Ensures cooperation among the specialised services of the European Commission, the other managing authorities, the Certifying and Paying Authority and the Audit Authority;</li> <li>• Proposes the approval of the operational programmes it manages, or proposals for their modification, in accordance with European provisions, in collaboration with the Directorate-General for Programming, SMIS, System Coordination and European and International Cooperation;</li> <li>• Coordinates, where appropriate, the need and opportunity to reallocate funds between operational programmes financed by structural instruments with the Directorate-General for Programming, STIS, System Coordination and European and International Cooperation and the Certifying and Paying Authority for the programming period 2007 - 2013, and with the Directorate-General for Programming, STIS, System Coordination and European and International Cooperation for the programming period 2014 - 2020; Coordinates the drafting and transmission of the statements of views issued for court actions in disputes in which the MFE through DGATPE is a party; Coordinates the activity of drafting/modifying the operational procedures applicable to DGATPE;</li> <li>• in carrying out their tasks they use the available IT systems, according to the procedures of the Directorate General Technical Assistance European Programmes (SMIS-CSNR/SMIS-CSNR2, MySMIS2014, SMIS 2014+, ARACHNE, etc).</li> <li>• Coordinates the specific financial management activities for the 2007-2013 and 2014-2020 OPAT;</li> <li>• maintains constant communication with representatives of the European Commission; carries out training plans and holds and organises regular training/trainings on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>• coordinates activities for the prevention, detection, correction/sanctioning and reporting of irregularities/fraud detected in operations financed under the 2007-2013 OP and the 2014-2020 OP, including those relating to possible systemic irregularities.</li> </ul>
Name and address of employer	- April 2018 - June 2018: employer <b>Ministry of European Funds (MFE)</b> , 15-17 Ion Mihalache Boulevard, sector 1, Bucharest / Website: <a href="http://www.fonduri-ue.ro/">http://www.fonduri-ue.ro/</a>
Type of business or sector	Specific activities of the <b>Managing Authority for the Technical Assistance Operational Programme</b> of the <b>Ministry of European Funds</b>
Period	February 2017 - June 2018
Job or position held	Head of the Anti-Fraud and Irregularities Department /

Main activities and responsibilities	<ul style="list-style-type: none"> <li>Coordinates and organises the work of establishing irregularities and establishing budget claims following reports of irregularities and/or fraud submitted in connection with projects financed by the <b>Competitiveness Operational Programme</b>;</li> <li>Verifies and approves the minutes of irregularities or frauds and/or the notes of irregularities encountered within the projects financed by the Competitiveness Operational Programme and establishes the budgetary claims and financial corrections in accordance with the European regulations and directives and with the provisions of the O.U.G. no. 66/2011, as amended;</li> <li>In case of a report of irregularity or fraud, the control and verification activity starts immediately following the request or the control act received from DLAF, AA, ANAP, or following the DNA request, or following the debits established by the European Commission;</li> </ul>
	<ul style="list-style-type: none"> <li>Proposes the composition of the teams that will carry out control and verification of projects financed by the Competitiveness Operational Programme following reports of irregularities or fraud;</li> <li>Coordinates the work carried out by the control teams, which involves verifying the information contained in the findings/submissions accompanying the Request for Irregularities or Fraud, i.e. whether the referral is substantiated or not, whether on-the-spot verification is required, whether it can be resolved by analysing the existing documents within the <b>Managing Authority for the Competitiveness Operational Programme</b> (e.g: Application for funding, project monitoring documents, procurement file, etc.), whether the verification procedure needs to be triggered (whether or not there are authorised payments) or whether it can be answered without further verification. May also carry out ad-hoc on-site visits, without notifying the beneficiary or the Intermediate Body, when they consider that advance notification could harm the subject of the checks;</li> <li>He/she has an obligation to maintain state secrecy, official secrecy and confidentiality in relation to facts, information or documents of which he/she becomes aware in the exercise of his/her public duties, in accordance with the law, with the exception of information of public interest;</li> <li>Coordinates the induction and training of new staff in the office;</li> <li>carries out training plans and holds and organises regular training on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>maintains constant communication with representatives of the European Commission;</li> <li>Participates in working groups and proposes the amendment and drafting of manuals of procedures specific to the activity of verification and control of suspicions of irregularity or fraud and the amendment of national legislation in the field of prevention, detection and sanctioning of irregularities occurring in the acquisition and use of European funds and / or national public funds related to them.</li> </ul>
Name and address of employer	- January 2017 - April 2018: employer <b>Ministry of Regional Development, Public Administration and European Funds (MDRAPFE)</b> , 16 Libertății Boulevard, North Side, Sector 5, Bucharest, postal code 050706 / Website: <a href="http://www.mdrap.gov.ro/">http://www.mdrap.gov.ro/</a>
Type of business or sector	Specific activities of the <b>Anti-fraud and irregularities department</b> of the <b>Managing Authority for the Competitiveness Operational Programme</b> of the <b>Ministry of Regional Development, Public Administration and European Funds</b>
Period	April 2014 - January 2017
Job or position held	Head of Projects Preparation and Public Procurement Service ESF and EEA
Main activities and responsibilities	<ul style="list-style-type: none"> <li>Manages, plans and organises the entire activity of the Project Preparation and Procurement Service, fulfilling the tasks resulting from national regulations, procedures and European Commission regulations on the management of non-reimbursable financial assistance;</li> </ul>

	<ul style="list-style-type: none"> <li>• Verifies and endorse the tender documents submitted for projects financed by the technical assistance of the AM POCU (AM POS DRU), P.O.A.D., S.E.E. Financial Mechanism, Norwegian Financial Mechanism, Swiss-Romanian Cooperation Programme, Twinning Out - Institutional Twinning and Technical Assistance and External Borders Fund, which will be submitted for funding, submitted to the Director for opinion and approval by the Chief Authorising Officer;</li> <li>• Ensures, under the law, the initiation, conduct and completion of public procurement procedures for the award of contracts relating to projects financed from the above programmes;</li> </ul>
	<ul style="list-style-type: none"> <li>• Coordinates the preparation of tender documents, in compliance with the legislation in force in the field of public procurement, for the implementation of public procurement procedures for the award of contracts related to projects financed by the POCU, P.O.A.D., S.E.E. Financial Mechanism, Norwegian Financial Mechanism, Swiss-Romanian Cooperation Programme, Twinning Out - Activity of Institutional Twinning and Technical Assistance and the External Borders Fund whose beneficiaries are the Ministry of Foreign Affairs and the structures within the Ministry of Foreign Affairs;</li> <li>• coordinates the activity of procurement and implementation of the investment plan for which the Ministry is the beneficiary;</li> <li>• Maintains and maintains permanent communication with investors; carries out tasks relating to the conduct of public procurement procedures, organising and ensuring the tender evaluation process up to the signing of contracts;</li> <li>• Participates in the tender evaluation sessions as chairman/member/alternate member/secretary of the evaluation committee to ensure compliance with the procedures and legislation in force;</li> <li>• Verifies the organisation of internal procedures for the award of procurement contracts;</li> <li>• Ensures the implementation and completion of public procurement procedures and is responsible for the preparation of the report of the award procedure to be drawn up by the evaluation committee;</li> <li>• Carries out the tasks of the service as an internal department specialising in the award of public procurement contracts;</li> <li>• Coordinates the induction and training of new staff in the office;</li> <li>• carries out training plans and holds and organises regular training on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>• Coordinates the provision of helpdesk support to all beneficiaries of the POCU, P.O.A.D., S.E.E. Financial Mechanism, Norwegian Financial Mechanism, Swiss-Romanian Cooperation Programme, Twinning Out - Institutional Twinning and Technical Assistance Activity and the External Borders Fund;</li> </ul>
<p style="text-align: center;">Period</p>	<p style="text-align: center;">March 2010 - April 2014</p>
<p style="text-align: center;">Job or position held</p>	<p style="text-align: center;">Head of Projects for the Preparation and Public Procurement Service</p>
<p style="text-align: center;">Main activities and responsibilities</p>	<ul style="list-style-type: none"> <li>• Leads, plans and organises the entire activity of the project preparation and procurement department, fulfilling the tasks resulting from national regulations, procedures and European Commission regulations on the management of non-reimbursable financial assistance;</li> <li>• Checks and approves the tender documents submitted for projects financed by the technical assistance of the AM POAT, AM POS DRU, AM POS CCE, which will be submitted for financing, submitted for the Director's opinion and approval to the Chief Authorising Officer for the 2007 - 2013 programming period;</li> <li>• Ensures, in accordance with the law, the initiation, conduct and completion of public procurement procedures for the award of contracts related to projects financed by the POAT, AT POS DRU, AT BdS CCE;</li> <li>• Coordinates the preparation of tender documents</li> </ul>

	<ul style="list-style-type: none"> <li>in compliance with the legislation in force, for the conduct of public procurement procedures for the award of contracts relating to projects financed by the POAT, AT POS DRU, AT POS CCE whose beneficiaries are the MFE and the structures within the MFE;</li> </ul>
	<ul style="list-style-type: none"> <li>performs, tasks relating to the verification and revision of tender documents, the conduct of public procurement procedures, the organisation and ensuring of the tender evaluation process up to the approval of the report of the award procedure for projects financed by European Economic Area (EEA) and Norwegian financial mechanisms;</li> <li>Coordinates the procurement and implementation of the Ministry's investment plan;</li> <li>Participates in the tender evaluation sessions as chairman/member/alternate member/secretary of the evaluation committee to ensure compliance with the procedures and legislation in force;</li> <li>Ensures the implementation and completion of public procurement procedures and is responsible for the preparation of the report of the award procedure to be drawn up by the evaluation committee;</li> <li>Verifies the organisation of internal procedures for the award of procurement contracts;</li> <li>Ensures the performance of the tasks of the service as an internal department specialised in the award of public procurement contracts financed by the POAT, AT POS DRU and AT POS CCE;</li> <li>Checks the specifications in accordance with the approved applications for funding for projects proposed for funding from the POAT, AT POS DRU, AT POS CCE for which the beneficiaries are MFE and the structures within MFE;</li> <li>Coordinates the induction and training of new staff in the office;</li> <li>carries out training plans and holds and organises regular training on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>Coordinates the provision of helpdesk support to all beneficiaries of the POAT, AT POS HRD and AT POS CHC.</li> </ul>
Name and address of employer	<p>- December 2012 - January 2017: employer <b>Ministry of European Funds (MFE)</b>, 15-17 Ion Mihalache Boulevard, sector 1, Bucharest / Website: <a href="http://www.fonduri-ue.ro/">http://www.fonduri-ue.ro/</a></p> <p>September 2011 - December 2012: employer <b>Ministry of European Affairs (MAEur)</b>, 50A Aviatorilor Boulevard, sector 1, Bucharest / Website : <a href="http://www.dae.gov.ro/">http://www.dae.gov.ro/</a></p> <p>from March 2011 - September 2011: employer <b>Authority for the Coordination of Structural Instruments (ACIS)</b> organised as a Department without legal personality within the Romanian Government's working apparatus</p> <p>from March 2010 - March 2011: employer <b>Ministry of Public Finance</b>, 17 Apolodor Street, sector 5, Bucharest / Website : <a href="http://www.mfinante.ro/">http://www.mfinante.ro/</a></p>
Type of business or sector	Specific activities of the <b>Project Preparation and Public Procurement Service</b> within the <b>Ministry of European Funds</b>
Period	February 2009 - March 2010
Job or position held	Head of office
Main activities and responsibilities	<ul style="list-style-type: none"> <li>Coordinates and verifies the work of the evaluation officers within the Final Beneficiaries Evaluation and Control of Eligibility of Expenditure Service and maintains collaborative relations with the Beneficiaries of the programmes and the Competent Authorities involved in the management of the programmes;</li> <li>Schedules/plans regular on-the-spot verification missions based on risk assessment and alerts received from other services within PHARE Paying and Contracting Office Directorate;</li> <li>Prepares and carries out regular assessment missions of Implementing Authorities/Phare beneficiaries, Intermediate Bodies/Schengen Facility beneficiaries and their capacity to administer European funds and prepares/checks evaluation and follow-up reports;</li> </ul>

	<ul style="list-style-type: none"> <li>• Checks quarterly reports on the status of implementation of recommendations made in audit or follow-up reports, monitoring the achievement of objectives within the timeframe and proposes corrective measures;</li> <li>• Provides technical assistance/advice to beneficiaries of non-reimbursable funds on working procedures and application of implementation agreements;</li> <li>• Establishes action plans following audit recommendations and monitors their implementation;</li> <li>• Coordinates the induction and training of new staff in the office;</li> <li>• carries out training plans and holds and organises regular training on specific internal procedures, applicable legislation, examples of best practices for subordinate staff;</li> <li>• Verifies the Implementing Authorities in terms of their organisational, institutional and procedural capacity to ensure effective management of EU funds. IT assignments:</li> <li>• Keeps the same IT duties as in the job previously held in the OPCP.</li> </ul>
Name and address of employer	<b>Ministry of Public Finance</b> , 17 Apolodor Street, Sector 5, Bucharest Website: <a href="http://www.mfinante.ro">http://www.mfinante.ro</a>
Type of business or sector	Specific activities for the Final Beneficiaries Evaluation Service and control of eligibility of expenditure of PHARE Payment and Contracting Office
Period	May 2007 - February 2009
Job or position held	Head of Public Procurement Office
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• Coordinates/checks the preparation of tender dossiers in accordance with procedures (PRAG, FIDIC and public procurement legislation), for service, supply and works contracts, coordinates/checks the organisation of the negotiation and contracting procedure for projects financed by the European Commission and IFIs;</li> <li>• Coordinates and verifies the work of the Project Officers within the tendering service and maintains collaborative relations with the Beneficiaries of the programmes and the Competent Authorities involved in the management of PHARE programmes;</li> <li>• Organises tenders for procurement financed from PHARE and Transition Facility funds allocated to the Romanian Government, and is responsible for their implementation;</li> <li>• Coordinates the procurement and implementation of the investment plan related to EU-funded projects;</li> <li>• Verifies and approves the composition of the Evaluation Commissions,</li> <li>• participates in the evaluation sessions as Chairman of the Evaluation Commission, where appropriate, in order to ensure compliance with the procedures and legislation in force;</li> <li>• Provides advice and administrative support needed to carry out evaluations;</li> <li>• Ensures proper preparation of the evaluation report drawn up by the Evaluation Committee;</li> <li>• Supervises the evaluation and award of contracts to ensure compliance with administrative procedures;</li> <li>• Verifies the organisation of internal procedures for the award of procurement contracts;</li> </ul>

	<ul style="list-style-type: none"> <li>Coordinates the regular submission to the National Fund (Certifying and Paying Authority), the Infrastructure Management Authority, the Community Support Management Authority and/or the European Commission Delegation (Representation of the European Commission in Romania) of reports on the status of the contracting process for all operational projects.</li> <li>Responsible for the accuracy and legality of the use/contracting of PHARE, ISPA and Transition Facility Community funds, co-financing funds as well as compliance with applicable Community and national legislation, internal procedures and rules;</li> <li>Reports any suspected irregularities or fraud to the OPCP Irregularity Reporting Officer in accordance with specific internal procedures;</li> <li>Summarises proposals for improving specific internal procedures;</li> <li>Coordinates the induction and training of new staff in the office;</li> <li>Carries out training plans and holds and organises regular training on specific internal procedures, applicable legislation, examples of best practices for subordinate staff; prepares and amends audit trails.</li> </ul> <p>IT assignments:</p> <ul style="list-style-type: none"> <li>maintains the same IT duties as in the job previously held in the OPCP.</li> </ul>
Name and address of employer	<b>Ministry of Public Finance</b> , 17 Apolodor Street, Sector 5, Bucharest Website: <a href="http://www.mfinante.ro/">http://www.mfinante.ro/</a>
Type of business or sector	Specific activities for the <b>Tendering Department</b> within the <b>PHARE Payment and Contracting Office</b>
Period	February 2005 - May 2007
Job or position held	Technical quality controller
Main activities and responsibilities	<ul style="list-style-type: none"> <li>Ensures the quality and compliance of all programmes/measures/projects assigned by the Head of Quality, Compliance and Fraud Control Service and the head of the institution.</li> <li>Checks all documents drawn up by Tendering and Contracting Service (specifications, tender dossiers, contracts, additional acts, administrative orders, variation orders, etc.) technically, procedurally, legally and administratively in projects financed by PHARE, ISPA and Transition Facility with regard to the following: <ul style="list-style-type: none"> <li>existence of document control sheets completed by beneficiaries, consultants and contractors;</li> <li>clarity and accuracy of the data contained in the documents submitted by the OPCP to the various institutions involved in EU-funded projects;</li> <li>accuracy and reality of the information presented; accuracy of the clarification meetings and the conduct of field visits;</li> <li>accuracy and authenticity of the replies and clarifications provided by the OPCP, as Contracting Authority, to economic operators; the correctness of the evaluation process and the quality of the reports of the award procedures, as well as the impartiality of the evaluators in the application of the technical criteria and the conformity of the evaluation results with the minimum criteria/criteria published in the contract notices and tender documents; accuracy of amendments/additional clauses to contracts requiring technical variations, change of experts or others;</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>- accuracy of the implementation of contracts (justification of expenditure and proper execution of contract activities) by carrying out on-the-spot checks where necessary;</li> </ul>
	<p>- I verified from a technical, procedural and legal point of view, countless procurement and monitoring and implementation of contracts financed under PHARE and ISPA pre-accession funds, of which I mention the following:</p> <ol style="list-style-type: none"> <li>1. "Rehabilitation and Modernization of the Wastewater Treatment Plant. Iași", a contract financed from ISPA pre-accession funds with Regia Autonomă Județeană de Apă și Canal Iași as beneficiary;</li> <li>2. "Rehabilitation and extension of the sewerage network", a contract financed by ISPA pre-accession funds with Regia Autonomă de Apă Canal Craiova (currently Oltenia Water Company) as Beneficiary;</li> <li>3. "Rehabilitation of the drinking water distribution network", a contract financed from ISPA pre-accession funds with Regia Autonomă de Apă Canal Craiova (currently Oltenia Water Company) as Beneficiary;</li> <li>4. "Construction of Waste Water Treatment Plant", contract financed from ISPA pre-accession funds with Regia Autonomă de Apă Canal Craiova (currently Oltenia Water Company) as Beneficiary;</li> </ol> <p>Controls and verifies the tendering and contracting process, checks the technical, procedural and legal compliance of the documents drawn up with the requirements imposed by national legislation and European Commission regulations;</p> <p>Participates as an observer in the Evaluation Committees related to the purchases carried out by the OPCP</p>
	<p>IT assignments:</p> <ul style="list-style-type: none"> <li>• Implements and reviews OPCP's IT strategy; Purchases of new hardware, software and network equipment; Installs and maintains hardware and network equipment;</li> <li>• Installation of software products;</li> <li>• Installation of the email client application; Installation of institution-approved antivirus software;</li> <li>• Installing the necessary applications - Microsoft Office 2003, Professional Romanian, Contab or i-Perseus, WebRamis etc; Setting up Internet access</li> <li>• Defines access rights for the user (create and keep accounts and access passwords);</li> <li>• Correct diagnosis to solve problems;</li> <li>• Ensures information security by: <ul style="list-style-type: none"> <li>- creating back-ups and using restoration procedures;</li> <li>- training staff on new equipment, including: <ol style="list-style-type: none"> <li>1. anti-virus policy;</li> <li>2. manages the back-up procedure.</li> </ol> </li> </ul> </li> </ul>
Name and address of employer	<b>Ministry of Public Finance</b> , 17 Apolodor Street, Sector 5, Bucharest Website: <a href="http://www.mfinante.ro/">http://www.mfinante.ro/</a>
Type of business or sector	Specific activities of the Quality, Compliance and Fraud Control Service of the PHARE Payment and Contracting Office (OPCP or CFCU)
Period	10 September 2004 - February 2005
Job or position held	Project Manager in the Tendering Department
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• Verification of the terms of reference/technical specifications/task specifications formulated by the beneficiary Ministries/institutions and verification of compliance with the structure and objectives contained in the Financing Memorandum signed between the Government of Romania and the European Commission;</li> </ul>

	<ul style="list-style-type: none"> <li>• Preparation of tender dossiers (tender documents) in accordance with internal procedures, procurement legislation for projects financed from PHARE and ISPA pre-accession funds and their submission for approval to the European Commission Delegation in Romania;</li> <li>• Participates in the tender evaluation sessions as chairman/secretary in the Evaluation Committees. One of the countless procurements carried out was as a representative of the PHARE Payment and Contracting Office as Contracting Authority in the tender evaluation committee for the award of the contract financed by ISPA pre-accession funds entitled "Rehabilitation of the Tărlung drinking water treatment plant" whose Beneficiary was Regia Autonomă Apă Braşov (currently Compania Apă Braşov);</li> <li>• Informing tenderers participating in the tendering procedure under PHARE and ISPA;</li> <li>• Verification/preparation of reports of award procedures for projects financed under PHARE and ISPA pre-accession funds and submitting them for approval to the European Commission Delegation in Romania;</li> <li>• Takes part in the organisation of internal procedures for the award of procurement contracts;</li> <li>• Participation in meetings organised by the European Commission Delegation;</li> <li>• Knowledge of current legislation and other relevant material.</li> </ul>
Name and address of employer	<b>Ministry of Public Finance</b> , 17 Apolodor Street, Sector 5, Bucharest Website: <a href="http://www.mfinante.ro/">http://www.mfinante.ro/</a>
Type of business or sector	Specific activities for the <b>Tendering Department</b> within the <b>PHARE Payment and Contracting Office</b>
Period	02 December 2002 - 09 September 2004
Job or position held	Assistant advisor
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• Checking and managing the budget and balance sheet of all secondary or tertiary institutions subordinated to the City Hall Sector 4, as well as entering salaries on the computer and using accounting software;</li> <li>• submitting the budget and balance sheet approved by the Main Authorizing Officer to the Local Council of Sector 4;</li> <li>• Being aware of regulatory changes;</li> <li>• Maintaining the IT infrastructure for the Economic Department of the City Hall Sector 4;</li> <li>• Installation of the necessary applications in the Economic Directorate.</li> </ul>
Name and address of employer	<b>Sector 4 Bucharest Town Hall</b> , 6-16 George Coşbuc Avenue, Sector 4, Bucharest Website: <a href="http://www.Ds4.ro/">http://www.Ds4.ro/</a>
Type of business or sector	Specific activities <b>Economic Directorate</b> of the <b>Sector 4 Town Hall, Bucharest</b>
<b>Education and training</b>	
<b>Period</b>	<b>Academic year 2007 - 2008 (1 year)</b>
Qualification / degree	Postgraduate course in "Management of Public Institutions"
Main subjects studied / professional skills acquired	Organizational Management, Public Administration and European Integration, Public Management, Quality Management in the Public Sector, Communication in Public Institutions.
Name and type of educational institution/provider	Academy of Economic Studies - Bucharest

training	
----------	--

<b>Period</b>	<b>Academic year 2003 - 2004 (1 year)</b>
Qualification / degree	Master degree - specialization "Advanced Automation"
Main subjects studied / professional skills acquired	Advanced control and systems supervision, Intelligent driving systems, Information systems for industrial environment, Computing networks and distributed processing, Hybrid systems, Mathematics and signal processing.
Name and type of educational institution/training provider	Department of Automatics and Computers of Polytechnic University Bucharest
<b>Period</b>	<b>1998 - 2003 (5 years)</b>
Qualification / degree	Graduate engineer
Main subjects studied / professional skills acquired	Computer Programming, Mathematics, Computer Architecture, Programmable Logic Controllers and Microprogramming, Databases, Project Management, Computer Systems Analysis, Real-Time Operating Systems, Complex Process Automation, Electronic Devices and Circuits.
Name and type of educational institution/training provider	Department of Automatics and Computers of Polytechnic University Bucharest
<b>Period</b>	<b>1994 - 1998 (4 years)</b>
Qualification / degree	Programmer Analyst - Bacalaureate Diploma
Name and type of educational institution/training provider	Ecaterina Teodoroiu High School, Târgu-Jiu
<b>Further training</b>	<ol style="list-style-type: none"> <li>1. Specialised training programme for a civil service post in the category <i>senior civil servants</i> - 2022, <i>Paul Negulescu Class - CERTIFICATE OF GRADUATION</i> (from 13 September 2022 to 10 March 2023).</li> <li>2. BOCASOFT S.R.L. - <i>Expert Trainer (COR code 242401)</i> - Certificate of graduation (30 September - 10 October 2016).</li> <li>3. Avenza Consulting S.R.L., LDK Consultants Engineers and Planners, Smart Integration - <i>Training session on strengthening administrative capacity, reducing vulnerability to corruption, preventing and correcting irregularities and preventing conflict of interest</i> (06 - 08 October 2015).</li> <li>4. National Agency of Civil Servants and S.C. Public Research S.R.L. (partner) - graduate of the refresher programme "<i>Quality Management in Public Institutions</i>" - Certificate of graduation (18 - 22 August 2014).</li> <li>5. ABC Point Consulting - <i>Procurement expert (COR code 214946)</i> - Certificate of graduation (13 - 16 March 2014).</li> <li>6. TAK Education Grup - <i>Procurement expert (COR code 214946)</i> - Certificate of graduation (06 - 08 April 2012).</li> <li>7. European Commission, Brussels (BELGIUM), OPEN DAYS 2010 - European Week of Regions and Cities - Sessions and workshops organised from 4 to 7 October 2010.</li> </ol>

	<p>8. European Academy for Taxes, Economics &amp; Law, Berlin (GERMANY) - <i>"Public Procurement for EU Funded Projects"</i> - Seminar held between 03-04 June 2010.</p> <p>9. East West Consulting (6-9 September 2010, Bucharest) - <i>"Public Procurement Course"</i> - advanced level.</p> <p>9. Idom Ingenieria y Consultoria SA (1 - 5 October 2004, Rm. Vâlcea) <i>„Procurement Rules &amp; Conditions of Construction Contracts obeying FIDIC Terms (Red &amp; Yellow Book)"</i>.</p> <p>10. ECO, East West Consulting, SVASTA Management Consulting (18-21 April 2005, Predeal) - <i>„Project Design and Preparation, Monitoring and Assessment, and Project Cycle Management'</i> (Advanced).</p> <p>11. European Institute of Romania (1-3 June 2005, Bucharest) - <i>"Initial training in European Affairs for Civil Servants from the Central Public Administration - The Common Foreign and Security Policy of the European Union"</i>.</p> <p>12. HELM Corporation Ltd. (October - December 2004) - <i>"Risk Assessment modules of the Training Programme"</i>.</p> <p>13. ECO, East West Consulting, SVASTA Management Consulting (27 - 30 March 2006, Bucharest) - <i>"Training in Project Cycle Management, Procurement and Contracting of Pre-Accession Projects and Management of EU Structural Instruments"</i> - Project Cycle Management (Advanced).</p> <p>14. PHARE Payment and Contracting Office (PCPO) (11 - 13 February 2005, Moeciu) - <i>"Extended Decentralisation Implementation System (EDIS)"</i>.</p> <p>15. European Institute of Romania (21 - 22 March 2005, Bucharest) - <i>"Initial Training in European Affairs for Civil Servants from the Central Public Administration"</i>.</p> <p>16. East West Consulting (May - September 2005, Bucharest) - <i>"Staff Development Programme of CFCU"</i>.</p> <p>17. International House (May - November 2005, Bucharest) - Certificate of attendance - <i>"General English"</i> - Intermediate Level.</p> <p>18. Accounting courses: House of Culture "Nicolae Balcescu" (11.02.2002 -10.04.2002) - Graduation certificate.</p>
--	--

<p><b>Personal skills and abilities</b></p>	<ul style="list-style-type: none"> <li>- Communicative, organised, creative, hard-working and motivated person, able to plan her own activities;</li> <li>- Organisational skills;</li> <li>- Teamwork skills, meeting deadlines;</li> <li>- Supporting trainings for Implementing Authorities/Beneficiaries/Other institutions:</li> <li>- For example, Presentation of the Quality Department's working procedures and the OPCP's IT procedure to representatives Ministry of Finance of Montenegro in the framework of an exchange of experience between the 2 countries.</li> <li>- as Head of Procurement Office within the PHARE Payment and Contracting Office, I contributed to an almost 100% absorption of PHARE pre-accession funds in projects with the following beneficiaries: <ul style="list-style-type: none"> <li>• Ministry of Public Finance;</li> <li>• Ministry of Justice;</li> <li>• Ministry of Administration and Interior;</li> <li>• Ministry of Foreign Affairs;</li> <li>• Public Ministry - PICCJ;</li> <li>• National Institute of Magistracy;</li> <li>• Competition Council National Employment Agency;</li> <li>• Ministry of Public Health;</li> <li>• Ministry of Environment and Forests;</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Ministry of Public Works and Housing Development;</li> <li>• National Office for the Prevention and Combating of Money Laundering;</li> <li>• National Institute of Statistics;</li> <li>• National Commission for the Control of Nuclear Activities and others</li> </ul> <p>- As an employee of PHARE Paying and Contracting Office i carried out and checked procurement procedures and verified the monitoring and implementation of contracts financed by iSPA pre-accession funds preaccession funds in projects with the following beneficiaries:</p> <ul style="list-style-type: none"> <li>• Regia Autonomă Apă Braşov (currently the Brasov Water Company);</li> <li>• Regia Autonomă de Apă Canal Craiova (currently the Oltenia Water Company);</li> <li>• Regia Autonomă Judeţeană de Apă şi Canal Iaşi;</li> <li>• S.C. Apă Canal S.A. Sibiu;</li> <li>• Regia Autonomă AQUASERV Târgu-Mureş;</li> <li>• Regia Autonomă Judeţeană Apă Canal Cluj and others.</li> </ul> <ul style="list-style-type: none"> <li>- Experience in project management and coordination for Structural Instruments, project evaluation and monitoring for ISPA, PHARE and Transition Facility funded programmes;</li> <li>- Relevant knowledge in tendering, evaluation, contracting and monitoring of projects;</li> <li>- Good knowledge of European procedures (EU Practical Guide, EU Directives 23, 24 and 25 of 2014 and European Commission Regulations) and of Romanian legislation on the award of procurement contracts according to Government Emergency Decree no. 34/2006, as amended, Law no. 98/2016 on public procurement and Decision no. 395/2016 for the approval of the Methodological Norms for the application of the provisions relating to the award of the public procurement contract/framework agreement of Law no. 98/2016 on public procurement, Law no. 99/2016 on sectoral procurement and Decision no. 394/2016 approving the Implementing Rules to provisions relating to the award of the sectoral contract/framework agreement of Law no. 99/2016 on sectoral procurement.</li> <li>- In middle school and high school I participated in the Olympiads organized for students in the subjects of mathematics, physics, computer science and Romanian language and literature, qualifying for national mathematics olympiads and the national mathematics competition "Gheorghe Tîţea".</li> </ul>

Mother tongue(s)	<b>Romanian</b>					
Foreign language(s)						
Self-assessment		<b>understanding</b>		<b>spoken</b>		<b>writing</b>
		Listening	Reading	Conversation	Oral speech	Written expression
<b>English</b>		Good	Good	Good	Good	Good
Computer skills	Windows 95, 98, 2000 Server, XP, NT, Vista; MS Office Package (Word, Excel, Power Point, Access); Internet tools, Outlook Express, Photoshop, LabView; Database systems: SQL, Microsoft Access; Communications: TCP/IP, DNS, SMTP, FTP, http; Use of Oracle personal software, Internet, e-mail.					
Driving licence(s)	Driving licence category B.					
<b>ADDITIONAL INFORMATION</b>						
<b>Certifications</b>	ORNISS clearance level "Top Secret" as of 2018.					
<b>Presentations/conferences/seminars</b>	<p><b>1.</b> Supporting trainings for Implementing Authorities/Beneficiaries/Other institutions: Activity: Presentation of the working procedures of the Quality Department (how to check tender documents, procedure reports, public procurement contracts and additional acts/variation orders/administrative orders in accordance with public procurement legislation) and the IT procedure of the PPO in front of the representatives of the Ministry of Finance of Montenegro as part of an exchange between the 2 countries.</p> <p><b>2.</b> Training local public authorities on the opportunities to access the Technical Assistance Facility under the Technical Assistance Operational Programme 2007-2013 Activity: Presentation of the applicant's guide, the conditions to be met by public authorities and the funding options. Project co-financed from ERDF through POAT 2007-2013 within the project "Technical Assistance Facility", SMIS code 5086.</p> <p><b>3.</b> Training of local public authorities <i>in the field of public procurement and the management of related public procurement contracts</i> Activity: Presentation of procurement news in the contract "Improving the capacity of beneficiaries to implement projects financed by Structural Instruments" financed from the Operational Programme Technical Assistance 2007-2013 through the project "Training of beneficiaries and potential beneficiaries in the field of implementation of projects financed by structural instruments", SMIS code 15273.</p> <p><b>4.</b> Training <i>in public and sectoral procurement</i> for the participants of the seminar "Health, education and social policies" held from 27 to 29 January 2017. Activity: Training of the participants in the two seminars organised in the field of public and sectoral procurement in the framework of 2 modules entitled "Procurement planning and tender documentation preparation stage" and "Evaluation process of the tenders submitted in the framework of a procurement and the stage of settlement of the appeals".</p>					

<p><b>Presentations/ Conferences / Seminars</b></p>	<p>5. Training <i>in public and sectoral procurement</i> for the participants of the seminar "New regulatory framework on public and sectoral procurement" held on 2 - 3 March 2017. Activity: Training of the participants at the seminar organised in the field of public and sectoral procurement in the framework modules entitled "Procurement planning and tender documentation preparation stage" and "Evaluation process of the tenders submitted in the framework of a procurement and the stage of settlement of the appeals".</p> <p>6. Training <i>in public and sectoral procurement</i> for the participants of the seminar "Economic and Labour Market Policies" held from 27 to 29 October 2017. Activity: Training of the participants in the two seminars organised in the field of public and sectoral procurement in the framework of 2 modules entitled "Procurement planning and tender documentation preparation stage" and "Evaluation process of the tenders submitted in the framework of a procurement and the stage of settlement of the appeals".</p> <p><b>RELEVANT ARTICLES:</b></p> <p>7. <a href="https://financialeintelligence.ro/constantin-saragea-ministerul-energiei-isi-propune-listarea-la-bursa-a-cat-mai-multor-companii-performante-din-domeniul-energetic/">https://financialeintelligence.ro/constantin-saragea-ministerul-energiei-isi-propune-listarea-la-bursa-a-cat-mai-multor-companii-performante-din-domeniul-energetic/</a></p> <p>8. <a href="https://www.facebook.com/transelectrica/posts/domnul-constantin-saragea-membru-al-directoratului-transelectrica-a-participat-a/287588368620780/">https://www.facebook.com/transelectrica/posts/domnul-constantin-saragea-membru-al-directoratului-transelectrica-a-participat-a/287588368620780/</a></p>